

Volunteer Opportunities

We need the help of all our wrestling families to insure a continued program of excellence. Your participation as a volunteer is vital. The Esperanza Wrestling Booster Club provides the financial support and volunteers time to provide additional coaching staff, transportation, uniforms and new equipment as needed. We rely on our families to donate their time and energy throughout the season to assure a successful program. Let us know how you will help!

President-

- Prepare board meeting agenda
- Conduct board meetings
- Prepare annual report
- Update Booster Club Handbook as needed

Vice President of Fundraising-

- Perform the Presidential duties in the absence, disability or resignation of the President
- Organize and supervise all fund raising campaigns and events

Treasurer-

- Keep accurate financial records
- Collect all income, make bank deposits
- Pay all approved bills, sign checks
- Prepare budget and financial statements
- Maintain cash reserve for reimbursing

Secretary-

- Keep minutes of all meetings and distribute
- Maintain current membership data
- Conduct all correspondence and mailings
- Prepare, distribute and respond to requests for Parent Information Night

Snack Bar Coordinator-

- Purchase snack bar supplies
- Responsible to recruit, schedule and supervise snack bar volunteers for all home events
- Turn in expense reports and proceeds to Treasurer
- Maintain the snack bar cash box
- Sell Wrestling Booster Wear

Snack Bar Committee-

- Selling concessions at home events and tournaments

_____ **Home Match Weigh-in Coordinator**

- Verify scale is calibrated & ready for each event
- Run weigh-ins for all wrestlers

_____ **Year End Banquet Coordinator-**

- Reserve venue for Year End banquet
- Prepare and send invitations
- Collect monies from attendees
- Coordinate hospitality table, decorations and food service
- Assist fund raising VP with Silent Auction

_____ **Year End Banquet Committee-4 positions available-**

- Assist in planning and implementing year end banquet

_____ **Media Coordinator-**

- Email newspaper with team competition results with pictures
- Email Esperanza's Activities Director competition results for our school announcements
- Send school yearbook staff team pictures for school publications

_____ **Website Manager-**

- Responsible for updating and innovation of our team website
- Coordinate with team photographers and videographers

_____ **Video Editing-**

- Coordinate with team photographers and videographers
- Create and edit video presentation for Parent Information Night and Year End Banquet

_____ **Photographers-** everyone welcome-

- Take pictures of wrestlers at duals and tournaments

_____ **Videographers-**everyone welcome

- Video tape at duals and tournaments as requested by Coach

_____ **Drivers to Away Matches & Tournaments-**everyone welcome

“Many hands make light work.”

Thank you for your support in making this the best program possible for our boys!